

<b>Who is this notice aimed at?</b>	<ul style="list-style-type: none"><li>• All members, supporters, staff and volunteers of DSUK</li></ul>
<b>Who will implement this notice?</b>	<ul style="list-style-type: none"><li>• All staff &amp; volunteers</li></ul>
<b>What other supporting information is available?</b>	<ul style="list-style-type: none"><li>• Data Protection Policy</li></ul>

## Privacy Notice

### **1. Introduction**

- 1.1 This Notice explains how and why Disability Snowsport UK uses personal information. It should be read in conjunction with our **Cookies Policy**, which provides details of how we use cookies and similar technologies to enable you to browse our website effectively.
- 1.2 For the purpose of the UK Data Protection Act 2018 (incorporating the General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679 (together "GDPR"), the data controller is Uphill Ski Club of Great Britain which trades as Disability Snowsport UK. The Uphill Ski Club of Great Britain is registered with the Information Commissioner's Office with registration number Z5678051. Our Compliance Officer, Kirsty Bruce can be contacted regarding enquires related to this notice or any other data protection issues by emailing [compliance@disabilitysnowsport.org.uk](mailto:compliance@disabilitysnowsport.org.uk) or calling 01479861272.

## What information we collect

### **2. Visitors to our Website**

- 2.1 When someone visits one website we use a third-party service, Google Analytics, to collect standard internet log information and details of visitor behaviour patterns. We do this to find out things such as the number of visitors to the various parts of the website. This information is only processed in a way which does not identify anyone. We do not make, and do not allow Google to make, any attempt to find out the identities of those visiting our website. You can find more information on how cookies are used on this website in our **Cookies Policy**.
- 2.2 If we do want to collect personally identifiable information through our website, we will tell you. We will make it clear when we collect personal information and will explain what we intend to do with it.

### **3. Information we process about Individuals**

- 3.1 We may collect and process the following personal data:

- 3.2 Information that you provide by filling in forms on our website. This includes information provided at the time your user account was created, subscribing to our services (e.g. our newsletter). We may also ask you for information when you report any problems with our website;
- 3.3 If you contact us, we may keep a record of that correspondence; we may also ask you to complete surveys that we use for research purposes, although you do not have to respond to them;
- 3.4 Details of your visits to our website including, but not limited to, traffic data, location data, weblogs and other communication data and the resources that you access; and any information incidental to that listed above.

#### **4. How we use your information**

- 4.1 We use information held about you in the following ways. To ensure that content from our website is presented in the most effective manner for you and for your computer;
- 4.2 To allow you to participate in interactive features of our website, when you choose to do so; on the rare occasion to notify you about changes or important information about our website;
- 4.3 We do not disclose personal information about individuals to advertisers or sell your information to any other organisation for marketing or any other purposes; web logs (error logs, access logs, security audit logs, including IP addresses) for detecting and preventing fraud and unauthorized access and maintaining the security of our systems.

#### **5. Retention & Deletion**

- 5.1 If you have signed up to receive our newsletter, we will retain your information until you request to be removed / deleted.
- 5.2 Subject to the exceptions described below, Disability Snowsport UK deletes or anonymises your information upon request.
- 5.3 Subject to applicable law, Disability Snowsport UK may retain information after account deletion:
  - Certain information if necessary for its legitimate business interests, such as fraud prevention;
  - If we are required to by applicable law; and/or in aggregated and/or anonymised form;
  - IP addresses, cookies and similar technologies;
  - We may collect information about your computer, including where available your IP address, operating system and browser type, for system administration and security

purposes. This is statistical data about our users' browsing actions and patterns and does not identify any individual.

### 6. Security and Control of Data

6.1 All information you provide to us is stored on our secure servers and is accessible only by you, our website administrator/s and web developer. All passwords are encrypted and not visible by anybody. Please note that the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our website; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to reduce the risk of unauthorised access.

### 7. Links to Other Websites

7.1 This privacy notice does not cover the links within this website linking to other websites. Those websites are not governed by this Privacy Notice, and if you have questions about how a website using your information, you will need to check that website's privacy statement.

### 8. Access to Your Personal Information

8.1 The Act gives you the right to access information held about you. You can find out if we hold any personal information about you by making a "data subject access request" under GDPR. If we do hold information about you, we will:

- Give you a description of it
- Tell you why we are holding it
- Tell you who it could be disclosed to
- Let you have a copy

8.2 Any formal subject access request should be e-mailed to the DSUK Compliance Officer: [compliance@disabilitysnowsport.org.uk](mailto:compliance@disabilitysnowsport.org.uk)

8.3 This information will be provided free of charge. However, we may charge a reasonable fee for repetitive, unfounded, or excessive requests.

### 9. How can you Update or Change your Information?

9.1 If at any time you wish to change your information, you can contact the DSUK Compliance Officer: [compliance@disabilitysnowsport.org.uk](mailto:compliance@disabilitysnowsport.org.uk) providing details of the information you wish to have updated.

9.2 If you wish to opt-out of email notifications and communications you can contact [compliance@disabilitysnowsport.org.uk](mailto:compliance@disabilitysnowsport.org.uk) and we will ensure you do not receive any more communications.

### 10. Your Rights as a Data Subject

- 10.1 Right to Rectification – the right to request the controller to rectify inaccurate personal data.
- 10.2 Right to Object – the right to object to processing based on either public interests or legitimate interests. Processing must stop, unless the controller demonstrates compelling grounds for continuing the processing or that the processing is necessary in connection with the controller’s legal rights.
- 10.3 Right to Object to Direct Marketing
- 10.4 Right to be Forgotten – the right to have the controller erase personal data without undue delay. This right is contingent on the occurrence of one of the following:
- The data is no longer necessary;
  - The data subject withdraws consent (and consent is the legal basis for processing);
  - Controller has no overriding grounds for continuing processing against the objectification;
  - Processing was unlawful;
  - Erasure is necessary with EU or national law.
- 10.5 Right to Restrict Processing – the right to have the controller restrict processing if:
- The accuracy of the data is contested;
  - Processing is unlawful;
  - The controller no longer needs the data for its original purpose, but needs it for legal purposes; or
  - Erasure is pending
- 10.6 Right of Data Portability – the right to receive a copy of your data in a commonly used machine-readable format for transfer to another controller.

### 11. Changes to this Privacy Notice

We keep our privacy notice under regular review. This privacy notice was last updated on 3 July 2018.