

LOTTERY DIRECT DEBIT

Name and full postal address of your Bank of Building Society

To: The Manager

Bank/Building Society

Address

Postcode

Name(s) of Account Holder(s)

Bank/Building Society account number

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Branch Sort Code

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Banks and Building Societies may not accept Direct Debit Instruction from some type of account

This is not part of the instruction to your Bank or Building Society and must be detached by Charities Aid Foundation before submission to the Paying Bank.

My Details

Name

Mr Mrs Ms Other (please specify)

Address

Postcode

Donation Details

I would like to make a regular donation of £ _____

Quarterly Monthly Annually Commencing

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Signature(s)

CAF, Kings Hill, West Malling, Kent ME19 4TA

Instruction to your Bank or Building Society

Please pay Charities Aid Foundation Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with the Charities Aid Foundation and if so, details will be passed electronically to my Bank/Building Society

This guarantee should be detached and retained by the by Payer

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Southend-on-Sea Borough Council will notify you (normally ten working days) in advance of your account being debited or as otherwise agreed. If you request Southend-on-Sea Borough Council to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Southend-on-Sea Borough Council or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building.
- If you receive a refund you are not entitled to, you must pay it back when Southend-on-Sea Borough Council asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.